



The Duke of York's
Royal Military School

Candidate Information for the role of Medical Centre Lead Clinician

Required for January 2025





Contents

Introduction	3
The Role	5
Key Responsibilities	6
Person Specification	7
Remuneration	8
Application Process	9



Introduction

In 1801, His Royal Highness Frederick Duke of York laid the foundation stone in Chelsea of what was to become The Duke of York's Royal Military School, a School for the children of military personnel which opened in 1803. Then in 1909, the School relocated to its present site in Dover, Kent and in 2010, we became the first full state boarding academy, opening our doors to any family wishing to choose this unique and iconic School for their child's secondary education.

A £24.9 million refurbishment project in 2014 has delivered a new sports centre, high-quality accommodation and teaching blocks and a performing arts centre.

The Duke of York's Royal Military School has a rich military heritage that provides the backbone of the School; benefitting the ethos, values and learning culture of the School. It is proud to provide a stable, caring and understanding environment for the children of members of the armed forces, but also children from all backgrounds.

*'Looking forward
with confidence
And looking back
with pride'*

Academic Achievement

A non-selective School which consistently performs significantly above the national average. The progress our students make during their time at the School is a significant strength. Supervised prep, Saturday morning lessons, small classes and proactively encouraging each and every student to achieve the very best they can, ensures high academic standards. The School operates to an independent school model; it is busy and dynamic, where Saturday morning school is part of our routine with sport, performance and activities in the afternoon.





The Role

Medical Centre Lead Clinician

The Duke of York's Royal Military School is seeking an experienced and qualified Medical Centre Lead Clinician to manage a multidisciplinary team to deliver a high standard of healthcare service to approximately 500 full-time boarding students. This role requires operational hours during term-time and collaboration with partner agencies to ensure continuity of healthcare during School holidays, plus dedicated health screenings and care planning for newly enrolled students.

The postholder will lead a team comprising nurses, administrators and medical escorts to deliver comprehensive health and wellbeing services. These services include, but are not limited to, emergency response, support for students managing long-term conditions, emotional well-being, treatment of minor illnesses, and facilitating the return to sports following accidents or injuries. Additionally, the role involves coordination with primary care providers, acute care providers, and public health services. The Medical Centre Lead Clinician will represent the Medical Centre on both the safeguarding and wellbeing teams, actively participating in decision-making processes to provide targeted support for students identified as needing assistance.





Job Purpose

The Medical Centre Lead Clinician is responsible for managing the Medical Centre team to ensure high standards of physical, social, and emotional health for students. This includes coordinating health assessments, screenings, and follow-up actions; planning, delivering, and evaluating health promotion; and managing the Medical Centre staff and their schedules. The role also involves developing clinical protocols, maintaining professional relationships with colleagues and partner agencies, and ensuring continuity of healthcare for students.

Key Responsibilities

Management

As the Medical Centre Lead Clinician, you will supervise the team, conduct performance appraisals, manage performance, and identify training needs. Ensure quality assurance through audits and assessments, address incidents promptly, and manage resources efficiently. Advise on protocol development, maintain hygiene and safety standards, and support staff wellbeing. Liaise with local GP services to enhance accessibility, manage complaints effectively, and ensure compliance with data protection and health regulations. Oversee accurate record-keeping, monitor medical equipment, and coordinate School-based immunisation sessions.

Clinical Operation

You will assess student needs and implement clinical interventions. Appropriately signpost to necessary services, and develop and evaluate care programme. Utilise electronic triage for staff support, chaperone GPs, and provide tier 1 wellbeing support. Conduct health and wellbeing assessments, deliver health promotion, and address specific health needs. Build professional relationships with parents, ensuring timely information sharing, and handle additional duties as assigned.



Additional Responsibilities

Undertake relevant training and updates as required to keep up to date with current legislation.

Personal responsibility for the health, safety and welfare of all staff and students that may be affected by the postholder's acts and/or omissions.

Personal responsibility for equal opportunities awareness and ensuring that the postholder is aware of, and carries out, the provisions contained in the Equal Opportunities policy.

To be responsible for safeguarding and promoting the welfare of children and young people.

Please refer to the full job description on the School website for further details relating to the role.

Person

Specification

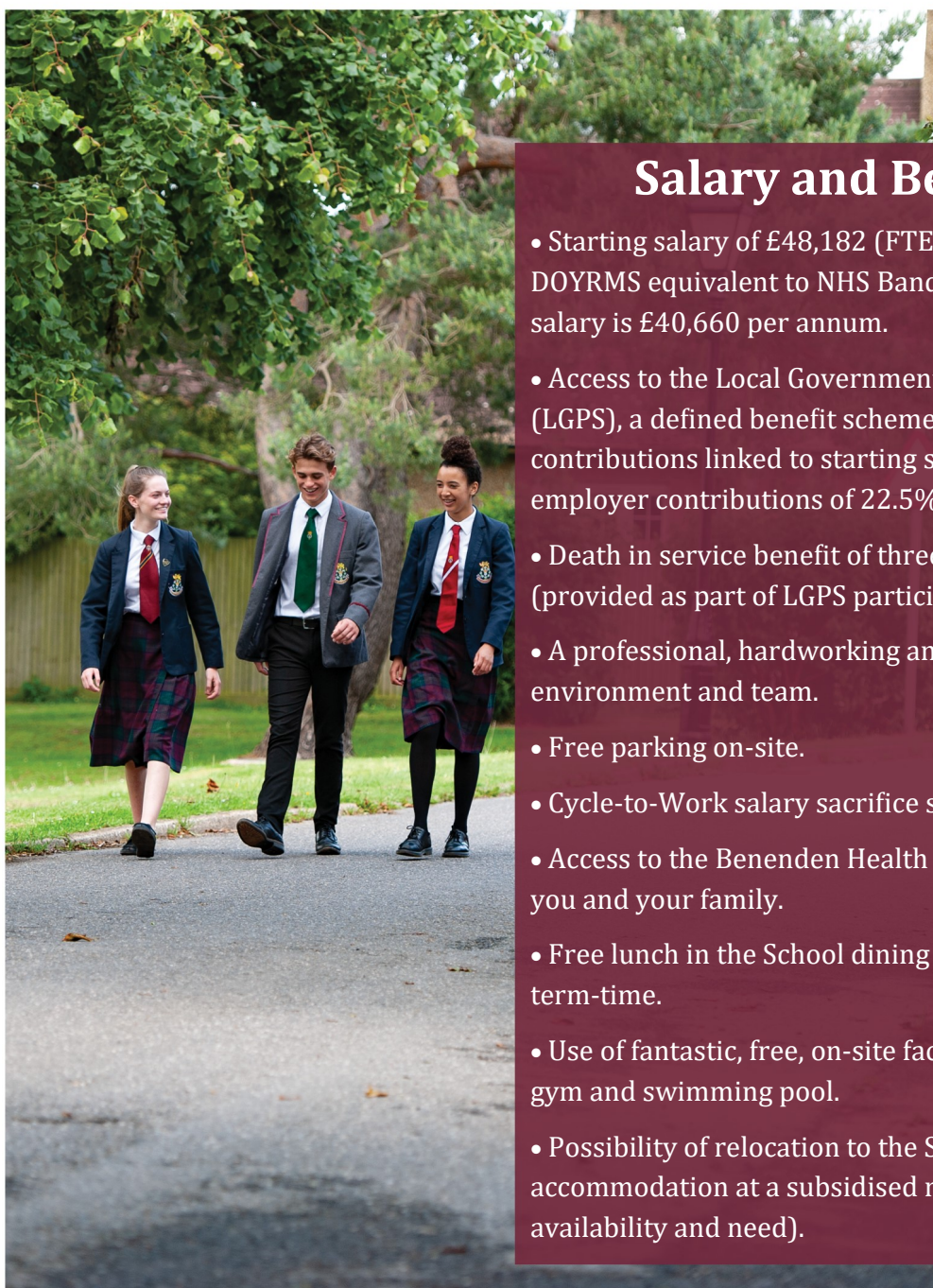


Details about the Post: Medical Centre Lead Clinician — January 2025

Title	Medical Centre Lead Clinician
Type of Post	Term Time + 4 weeks, Permanent Contract (includes 4 weeks of holiday working)
Start Date	January 2025
Salary	Starting salary of DYR 10.45 (£48,182 FTE) – £40,660 pro rata, per annum

Advert	The Duke of York's Royal Military School is seeking to appoint a Medical Centre Lead Clinician of either a Nursing or Paramedic background, or with Boarding School experience. The postholder will be responsible for ensuring that the health and wellbeing needs of the students are met and delivered to the highest standard.
Reporting To	Assistant Principal (Head of Welfare)
Role	The Medical Centre Lead Clinician is responsible for managing the Medical Centre team to ensure high standards of physical, social, and emotional health for students.
Hours of Work	37 hours per week. Shifts may range from 0700 – 2200 Monday to Sunday.

Remuneration



Salary and Benefits

- Starting salary of £48,182 (FTE) which is the DOYRMS equivalent to NHS Band 7. The pro rata salary is £40,660 per annum.
- Access to the Local Government Pension Scheme (LGPS), a defined benefit scheme with employee contributions linked to starting salary of 6.5% and employer contributions of 22.5%.
- Death in service benefit of three times salary (provided as part of LGPS participation).
- A professional, hardworking and supportive environment and team.
- Free parking on-site.
- Cycle-to-Work salary sacrifice scheme.
- Access to the Benenden Health healthcare plan for you and your family.
- Free lunch in the School dining hall during term-time.
- Use of fantastic, free, on-site facilities such as our gym and swimming pool.
- Possibility of relocation to the School, along with accommodation at a subsidised rate (subject to availability and need).



Application Process

An application form can be downloaded from the School website:
www.doyrms.com/staff-vacancies

In order to apply, candidates should complete their application form and email it to Recruitment@doyrms.com together with a covering letter explaining their reasons for applying and their suitability for the role.

Completed applications should be sent by email to the HR Department at Recruitment@doyrms.com.

We reserve the right to conduct interviews with suitable candidates before the application closing date.





The Duke of York's Royal Military School

